

# **The Port Engineer's Course**

## **Training Program Notebook for Video Presentations**

### **Course Outline**

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#### **Fundamentals, Project Formation, Specifications**

- Fundamentals -- Never to be Ignored
- Principles of Contract Management
- Workscope Definition
- Specifications: Defining Responsibilities
- Project Control and Monitoring

#### **Change Orders: Identification and Management**

- The Contractual Rules for Change Orders
- Change Order Workscope Definition
- Engineering Services for Changes
- Time Impact on Cost of a Change
- Schedule Impact of Change Orders

#### **Contract Management During Performance**

- Managing Owner-Furnished Equipment Commitments
- Documenting the Shipyard's Deficient Work
- Obtaining the rest of the Contract Deliverables
- Managing Classification and Regulatory Responsibilities
- Managing the Warranty Issues and Retainage Funds



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